

ORIENTATION PACKAGE
20 SEPTEMBER 2005



PACIFIC LEADERSHIP ACADEMY



FY06 SENIOR LEADERS PROGRAM DUE DATES

DUE DATES	WHO	ACTION
Session 1: Nov 04, 2005 Session 2: Feb 24, 2006 Session 3: May 26, 2006	Fellow	Complete Part 1 – Planning Phase portion for your draft IAP. Send it directly to your Consultant by due date. Yvette does not need to see it.
Session 1: Nov 09, 2005 Session 2: Mar 01, 2006 Session 3: May 31, 2006 <i>NOTE: If you will be on travel during this time-frame, please let Yvette know.</i>	Consultant	Review the Planning Phase of your Fellow's draft IAP and provide feedback. They will be waiting for your "green light" to begin their Implementation Phase. NOTE: Fellows if you do not hear from your consultant, let Yvette know and proceed with implementation.
Just Do It!		Execute the Implementation Phase of your IAP.
Session 1: Dec 14, 2005 Session 2: Apr 05, 2006 Session 3: Jun 23, 2006	Fellow	Complete the questions for the following: <ul style="list-style-type: none"> • Part 2 - Implementation & Results • Part 3 - Assessment • Part 4 – Reflections Send to your Consultant, Supervisor (encouraged but optional) and Mentor (optional).
Session 1: Dec 21, 2005 Session 2: Apr 12, 2006 Session 3: Jun 28, 2006	Consultant	Provide your Fellow with feedback and comments on their IAP.
Session 1: Dec 23, 2005 Session 2: Apr 14, 2006 Session 3: Jul 05, 2006	Fellow	Forward your final IAP with comments from your consultant, supervisor and/or mentor to Yvette Flynn.
360 Degree Assessment: Oct 14, 2005	Fellow	Steven Burnkrant from OPM to release by Sep 25, 2005.
MBTI: Feb 03, 2006	Fellow	Phyllis Omera from OPM to release by Jan 23, 2006.
FIRO-B: May 05, 2006	Fellow	Phyllis Omera from OPM to release by Apr 24, 2006.
Research Final Paper: Jul 21, 2006	Fellow	See Research Paper Guidelines.
Graduation: Aug 04, 2006	All	All assignment due dates have been met.